



CORONAVIRUS: REOPENING SEPTEMBER 2021 GUIDANCE

The guidance in this document applies from September 2021 for the academic year 22/21. All information contained in this document is based on the most up to date Government Guidance and therefore is subject to change.

To view our COVID-19 risk assessment please visit our website:
www.hillholtwood.co.uk

Please read this information carefully and if you have any questions regarding the contents of this document, please contact us.

Attendance Expectations

We understand that some learners/parents/carers may be concerned about the return of young people into education due to COVID-19, however please rest assured we are doing everything possible to make sure our site and Education Provision are operating in line with the Government Guidance. It is imperative that students return to education from September to minimise, as far as possible, the longer-term impact of the pandemic on young people's education, wellbeing and wider development. We will therefore be expecting attendance of learners who are scheduled to be on site and will be following our normal attendance procedures.

Preventing the Spread of Coronavirus at Hill Holt Wood

We have put various measures in place across our site to ensure students and staff members are as safe as possible. These measures include;

- Visibility of key messages – Hands, Face, Space. Catch it, Bin it, Kill it, hand washing guidance, maintaining social distancing reminders and what to do if you develop symptoms.
- Wherever possible activities will be completed outside. Where this is not possible classrooms have been arranged to ensure social distancing between pupils.



- Pathways will be given their own dedicated 'base' and designated smoking area. Students studying those pathways will be expected to remain at their 'base' throughout the day, unless instructed by a member of staff.
- A staggered lunchtime programme is in force. Each pathway will be given a designated slot to enter the canteen and eat their lunch. Learners will then be expected to return to their allocated 'base'.
- Hand sanitising stations will be provided in each classroom and at various points around the site.
- Staff and students must ensure they clean and sanitise their hands regularly, including when they arrive on site, before and after break and lunchtime, before eating and when they leave the site.
- Additional bins and tissues will be available in each classroom and across the site.
- Strict rules will be in place to prevent spitting on our site. The vast majority of our learners behave with respect and professionalism, however if there are any cases of deliberate coughing or spitting over any other person immediate suspension, automatic review of placement on our programme and a referral for police investigation will be made.
- Groups will be kept apart where possible, and learners will be encouraged to keep their distance from one another.
- We are asking learners, other than essential items, please keep anything brought to our site to a minimum.
- We are advising learners to follow government guidance and use home test lateral flow kits twice a week which can be ordered from <https://test-for-coronavirus.service.gov.uk/order-lateral-flow-kits/condition>. If a positive test is returned, then a PCR test must be completed <https://self-referral.test-for-coronavirus.service.gov.uk/antigen/essential-worker>.
- If someone in your household tests positive for covid-19 it is recommended that all other members of the household carry out a PCR test regardless of symptoms.

Face coverings

- If any learners are using public transport to travel to Hill Holt Wood please remember that face coverings are required at all times on public transport.
- If learners are utilising our provided transport we will be asking them to wear a face covering (similarly to when using public transport).
- While on site learners are not required to wear a face covering

- Although not required, if any of our learners want to wear face masks or coverings, they will not be prevented from doing so.

Managing Confirmed Positive Cases of Coronavirus

We will take swift action when we become aware that someone who has attended Hill Holt Wood has tested positive for Coronavirus. We will contact the dedicated advice service introduced by Public Health England (PHE) and follow all up to date guidance.

Covid-19 Advice

- If a positive lateral flow test is returned, then a PCR test must be carried out and the individual must isolate awaiting the results.
- If a positive PCR test is returned, then the individual must follow government guidance and isolate for 10 days from when they became symptomatic or if non symptomatic from when they received the positive test.
- Anyone in a household of someone who has tested positive for Covid-19 must isolate for 10 days unless they are;
 - Under the age of 18 years and 6 months
 - Fully vaccinated (second does for at least 14 days)
 - Exempt from vaccination due to medical reasons
- It is **HIGHLY RECOMMENDED** anyone in a household with an individual that has tested positive but they themselves are not showing symptoms take a PCR test before attending Hill Holt Wood.

Containing an Outbreak

If we have more than 5 confirmed cases within 14 days, or an overall rise in sickness absence where COVID-19 is suspected, we may have an outbreak and will continue to work with our local health protection team who will advise us if additional action is required. We will also activate our Covid-19 outbreak plan implementing some, or all, of the measures in the plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.



Key messages

- **DO NOT** attend our site if you have Coronavirus Symptoms or have tested positive in the last 10 days.

CORONAVIRUS SYMPTOMS

- **High Temperature**
- **A new continuous cough – this means coughing a lot more than usual over an hour, or 3 or more coughing episodes in 24 hours.**
- **Loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal**

Most people with coronavirus have at least 1 of these symptoms.

- Anyone who develops symptoms during the day while at Hill Holt Wood will be isolated onsite and sent home as soon as possible. **It is the responsibility of the parent/carer to organise swift transport home for this individual.** If they are awaiting collection, they will remain in the designated isolation room until collection is made. PPE will be worn by the member of staff caring for individuals while they await collection.
- If anyone becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they and their household are advised to follow government guidance for households with possible or confirmed coronavirus (COVID-19) infection.
- **Anyone who develops symptoms must let us know as soon as possible and inform us of their test results at the earliest opportunity.**

 HORTICULTURE

 CONSTRUCTION

Hill Holt Wood
Study Programme

WOODCRAFT 

ANIMAL CARE 



Report concerns and share ideas

If you have any health and safety concerns you can report them by email us on admin@hillholtwood.com.

By signing this document, I confirm I have read and understand the contents of this document and will follow the guidance specified.

PRINT NAME (PARENT/CARER)	
SIGNATURE (PARENT/CARER)	
DATE ((PARENT/CARER)	



“ a caring learning culture “
Ofsted 2018

Hill Holt Wood, Norton Disney, Lincolnshire LN6 9JP
01636 892 836 | www.hillholtwood.co.uk | admin@hillholtwood.com
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